

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	13th July 2021		
1.	Attendees and apologies			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor Brian Dalton (BD) – Wiltshire Council Councillor Paul Sample (CPS) – Wiltshire Council Councillor Charles McGrath (CM) – Wiltshire Council Councillor Mary Webb (MW) – Wiltshire Council Councillor Caroline Corbin (CC) – Wiltshire Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Patricia Podger (PP) – Elizabeth House David Lovibond (DL) – Milford Preservation Group Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Lynne Davies (LD) – Salisbury City Council Graham Axtell (GX) – Wiltshire Council Marc Read (MR) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council Louise Pearce (LP) – Resident of Coombe Road		
	Apologies:	Pam Rouquette (PR) – Salisbury Walking Forum David Bradley (DB) – Salisbury City Council		

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2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the Salisbury Area Board meeting on the 4th March 2021.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=13220&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		<p>As a result of the administrative boundary review the annual Salisbury CATG budget allocation has received a decrease in funding of £580 per annum. The annual allocation for the group now stands at £14,180.</p> <p>There is currently £15,679.61 still unallocated.</p>	That the update is noted.	Area Board

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4.	Top 5 Priority Schemes			
a)	<p>Issue No: 6204</p> <p>Request for the introduction of measures to stop fly tipping from occurring in Gradidge Lane</p>	<p>The report dealing with the objections to the Traffic Regulation Order (TRO) proposing the introduction of a Prohibition of Vehicles (Except Motorcycles) restriction on Gradidge Lane has been considered by the Cabinet Member for Highways and they have approved the implementation of the TRO.</p> <p>The estimated cost of installing the regulatory signs associated with the TRO is £1,600. This figure includes the cost of the electrical works to illuminate the signage at the Stratford Road end of Gradidge Lane.</p> <p>PS and LD advised that occurrences of fly tipping at Gradidge Lane had significantly reduced (no instances in the last four months) since the signs advising that the location was under surveillance for fly tipping had been erected.</p> <p>PS asked if in view of this whether the group wish to proceed with the installation of bollards at the Phillips Lane end of the road.</p> <p>The group felt that at this stage that the bollards were not necessarily required but asked that a cost estimate for their provision and a scheme for their installation be prepared.</p>	<p>That the Area Board approves the allocation of £1600 to allow this work to be undertaken.</p> <p>Cost estimate and scheme for the provision of bollards at the Phillips Lane end of Gradidge Lane to be prepared.</p>	<p>Area Board</p> <p>PS</p>

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b)	<p>Issue No: 12-20-5</p> <p>Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.</p>	<p>Notes of a meeting held in November 2020 to discuss ongoing concerns around the increased use of Milford Mill Road by vehicular traffic and HGVs were circulated with the notes for the previous meeting. Updates on the actions identified in those notes are attached at Appendix 1 for information.</p> <p>Scheme added to Top 5 Priority Schemes to enable design work on signage improvements to commence.</p>	That the update is noted.	Area Board
c)	Various improvements to the Bishopdown Estate	<p>Works to provide the driveway protection markings agreed at the February meeting to be undertaken alongside next batch of lining works ordered for the group.</p> <p>A copy of the summary document outlining the issues identified in the Bishopdown Estate is attached at Appendix 2.</p> <p>The next course of action is for a meeting to take place between representatives of the teams identified in the summary document and local elected members to try and determine a way forward to address the issues.</p> <p>Scheme added to Top 5 Priority Schemes to enable scheme to be progressed.</p>	Meeting to be arranged.	PS

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d)	Maintenance of Street Nameplates	<p>2021/2022 street nameplate repainting works is ongoing.</p> <p>Design work on the replacement street nameplates that the CATG agreed to fund at its February meeting has commenced. Design work to be completed and works order issued in August 2021.</p> <p>SH advised that elected members should send the details of any street nameplates that required attention should be provided to PS who would either add them to the list of street nameplates to be repainted or would add them to file for inclusion in a potential Area Board Grant application to cover the cost of replacing broken/missing signs as in previous financial years.</p> <p>CM asked for damaged/missing signs in Elm Grove Road and Manor Farm Road to be added to file.</p>	That the update is noted.	Area Board
e)	Waiting Restriction Requests	The formal consultation period for the TRO dealing with the waiting restriction requests received during 2018-2020 closes on the 12/07/2021. A report dealing with the objections received to the proposed waiting restriction amendments to be prepared and submitted to the Cabinet Member for Highways for consideration.	That the update is noted.	Area Board

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5.	Other Priority schemes			
a)	Issue No: 6111 Safety concern regarding cyclists exiting path adjacent to St. George's Church onto Buttercup Close	Ringway have experienced difficulties in sourcing the bollards to be installed as part of this project. Ringway have advised that they hope to have received the bollards to enable the works to be completed by the end of July 2021. Ringway to be chased to complete the works as soon as possible.	That the update is noted.	Area Board
b)	Issue No: 12-20-2 The provision of additional cycle parking stands in Salisbury City Centre.	Works order to install additional cycle parking stands in High Street issued to Ringway in June 2021. Awaiting works to be programmed.	That the update is noted.	Area Board
c)	Amendments to Replacement Bus Shelters	Works to replace the remaining three Shelterstore shelters will be undertaken in July 2021. The shelters will be replaced on the following dates: <ul style="list-style-type: none"> • 26/072021 – Herbert Road, Salisbury • 27/07/2021 – A360 Devizes Road, Salisbury • 28/07/2021 – Balmoral Road, Salisbury Work is being funded from the Integrated Transport budget.	That the update is noted.	Area Board
d)	Issue No: 12-20-4 Request to allow contraflow cycling along Meadow Road and Coldharbour Lane in Salisbury.	Brief for street lighting assessment issued to Atkins in June 2021. Results expected in the autumn. Scheme temporarily removed from Top 5 Priority Schemes until assessment has been undertaken.	That the update is noted.	Area Board

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6.	New Requests / Issues		
a)	<p>Issue No: 12-21-2</p> <p>Request for the provision of hedgehog warning signs in Waterloo Road</p>	<p>In June 2019 the Department for Transport (DfT) released a new sign that can be erected to alert motorists to small wildlife in the road. A request has been received to erect this type of sign in Waterloo Road to address anecdotal reports of hedgehogs being seen in the road.</p> <p>Wiltshire Council's position is that none of these signs will be erected until the council has adopted a working practice outlining the criteria for their provision.</p> <p>It should also be noted that in addition to the above the erection of these signs also requires authorisation from the DfT.</p> <p>The group noted the advice and acknowledged that it would not be possible to provide a small wildlife sign at this time and asked that this issue be closed at this time and that the originator of this issue be updated accordingly.</p>	<p>Originator to be informed of the CATG's decision.</p> <p>PS</p>

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<p>b)</p>	<p>Issue No: 12-21-3</p> <p>Request for the provision of a pedestrian crossing point on the A354 Coombe Road in the vicinity of Portland Avenue.</p>	<p>LP addressed the group about the road safety concerns that she and several other residents of Coombe Road had about the length of the road between Portland Avenue and the city boundary. LP advised that there were specific concerns about crossing Coombe Road in the vicinity of Portland Avenue.</p> <p>PS advised that it was unlikely that the location where the pedestrian crossing point has been requested would meet the council's criteria for a formal crossing facility with respect to the number of crossing manoeuvres, and even if it did the footway wouldn't be wide enough to accommodate the associated equipment. Similarly, the carriageway is not wide enough to provide a pedestrian crossing refuge.</p> <p>It would be possible to provide a dropped kerb and section of coloured surfacing to highlight to motorists the point at which to expect to see pedestrians crossing the road. The works could be complemented with pedestrian crossing warning signs. A similar approach to this was funded by the CATG a few years ago on the A354 Coombe Road to highlight the crossing point between the steps leading to Bouverie Avenue and Portland Avenue.</p> <p>The group discussed this issue and felt the proposed option of a dropped kerb, coloured surfacing and associated signage would be beneficial. SH that preliminary design work is commenced as soon as possible and that a cost estimate for the proposed works is presented to the next meeting of the group to enable a funding decision to be prepared.</p>	<p>Preliminary design work to be commenced and cost estimate produced and present to the next meeting of the group.</p>	<p>PS</p>
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c)	<p>Provision of improved access to Middle Street Meadow, Harnham</p>	<p>Several years ago the CATG considered a request to create an improved access to Middle Street Meadow (MSM) in Harnham. The request was supported by the group, but a land ownership issue meant that it couldn't be progressed and resulted in the group putting work around it on hold until such time as the land ownership issue could be resolved.</p> <p>MSM is a public open space owned by Salisbury City Council (SCC). Adjacent to MSM is a property owned by the Environment Agency (EA). There has been a long-standing issue concerning access to MSM. Specifically, the existing access requires pedestrians to walk on the carriageway for a very short distance. The request to the group was to create a new access into MSM that wouldn't require pedestrians to have to walk on the carriageway. The access would be created by removing a panel of chicken wire fencing between the road and the boundary wall of the EA property. This would allow pedestrians to access/egress MSM via the footway in front of the EA property.</p> <p>Attached as Appendix 3 is information concerning the area in question. As can be seen from the enclosed Highway Records plan half of the footway in front of the EA property is already recorded as public highway. However, the specific section of the footway that pedestrians would use to actually access/egress MSM is within the section not recorded as public highway and as such is within the ownership of the EA.</p> <p>There was some correspondence several years ago between the EA and the council when the issue was first raised, the result of which was the tenant of the EA property didn't want the access to be created and the EA, whilst generally supportive of</p>	That the update is noted.	Area Board
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		<p>the idea to create the new access, were not prepared to go against their tenants wishes and the access was never created.</p> <p>The tenant of the EA property passed away last year, following which the resident who originally raised the issue got in touch with SCC who in turn contacted the EA about creating the new access. The upshot of which was that the EA were prepared to sell the land required to create the access to SCC. SCC declined to pursue purchasing the land. In light of SCC's decision the resident got back in touch with Wiltshire Council and asked if they would be prepared to purchase the land.</p> <p>The EA have been approached and asked if the land could be transferred to Wiltshire Council's ownership via a free dedication agreement given that the section of land in question is relatively small (approximately 20m²) and has little commercial value. However, the EA have advised that the rules under which they operate prevent them from giving land away for free and they must sell it at market value. The EA's Estates Team are currently working up a valuation for the land.</p> <p>PS advised that since the publication of the papers for this meeting the wire fencing that can be seen in Appendix 3 that prevents pedestrian access to the area of land in question had been removed by persons unknown and it was now possible for pedestrians to access MSM without having to step into the carriageway.</p> <p>PS further advised the group although access to MSM was now physically possible for pedestrians without them having to step into the carriageway the under legal issue with the land needed to be resolved.</p>		
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		<p>The group discussed whether it wished to pursue the purchase of the land in question so as to formalise the access arrangements outlined above. The group declined to commit funding to this project at the time but would reconsider the matter when the EA had provided a valuation for the land. The group advised that the matter should not be brought back to the group until the EA's valuation had been received.</p>		
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7.	Closed Items			
a)	Issue No: 7134 Provision of cycle route directional signage from Bishopdown to Old Sarum	Works to provide the cycle route directional signage were completed in March 2021. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 12-20-6 Request for the introduction of measures to stop cyclists illegally using Salisbury Footpath 93	Works to provide improved signage of the Prohibition of Cycling restriction covering Salisbury Footpath 93 (which runs between Chichester Close and Downton Road) were completed week commencing 28/06/2021. Issue has been closed.	That the update is noted.	Area Board
c)	Issue No: 12-20-7 Request for the provision of shared use path signs on the section of footway in Odstock Road / Coombe Road running from Woodbury Gardens to Harnham Gytratory	Works to provide the shared use path signage on the section of footway in Odstock Road / Coombe Road running from Woodbury Gardens to Harnham Gytratory were completed week commencing 28/06/2021. Issue has been closed.	That the update is noted.	Area Board
d)	Request for the introduction of a dropped kerb at the Ancient Way end of the footway between Woodbury Gardens and Ancient Way	Dropped kerb and shared use path signage were installed week commencing the 24/05/2021. Issue has been closed.	That the update is noted.	Area Board

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8.	Other Items			
a)	Highway Maintenance Update	<p>GX advised that the following maintenance scheme are provisionally programmed to take place during the 2021/2022 financial year:</p> <p><u>Carriageway Surfacing Schemes:</u></p> <p>C368 Churchfields Road, New Canal, A354 Coombe Road (Odstock Road to Andrews Way), A354 Coombe Road (Harnham Gyratory to Odstock Road), Faraday Road, St Francis Road, Longlands, Devizes Road (to be undertaken in phases due to budget availability), Centurion Close, Ivy Street, Endless Street (Outstanding section delayed because of McCarthy & Stone Development).</p> <p><u>Footway Schemes:</u></p> <p>Burford Avenue, Downton Road, Pinewood Way (reactive works) Shakespeare Road, Stratford Road (Slurry Seal), Westwood Road (reactive works).</p>	That the update is noted.	CATG
9.	Date of Next Meeting:	9 th November 2021		

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £ 14,079.61 in the CATG allocation available for the 2021/2022 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.